



**Mount  
Sinai**

## **AFFIDAVIT AND ACKNOWLEDGMENT OF POLICIES**

In consideration for my employment/appointment at Icahn School of Medicine at Mount Sinai, I authorize the School to consult with individuals at other institutions with which I have been associated, and with any others who may have information concerning my competence, character and ethical qualifications. I also authorize the School to inspect any and all records and documents which may be material to this application. I authorize the School and the Mount Sinai Medical Center to conduct any and all verifications as permitted by federal, state and municipal codes and regulations.

As a member of the faculty of the Icahn School of Medicine at Mount Sinai, I agree to abide by all Mount Sinai rules and regulations.

I am aware that the School website, [www.mssm.edu](http://www.mssm.edu) and the Mount Sinai Medical Center intranet, <http://intranet1.mountsinai.org/> contain essential information on institutional policies and procedures. I acknowledge my responsibility to use these websites as resources that will guide my activities as a faculty member. Specific on-line sites and policies with which I must familiarize myself include but are not limited to those listed below. **I recognize that all policies are subject to change from time to time.**

- **FACULTY HANDBOOK** <http://www.mssm.edu/about-us/services-and-resources/faculty-resources/handbooks-and-policies/faculty-handbook> *Topics include: salary and other income; faculty practice participation; consulting; sabbatical leave; resource allocation; termination; discipline; appointments and promotions; research involving human subjects; animal research; grants and contracts; ethical practices in research; manuscripts; authorship; data retention; press relations; use of Mount Sinai name; conflicts of interest: intellectual property*
- **COMPLIANCE** (intranet only): <http://intranet1.mountsinai.org/compliance/> *Topics include: compliance manual; code of conduct and business ethics; compliance training; HIPAA; fraud risk assessment*
- **PROGRAM FOR THE PROTECTION OF HUMAN SUBJECTS/INSTITUTIONAL REVIEW BOARD:** <http://www.mssm.edu/irb/> *Topics include: human subjects research applications, IRB guidelines and policies manual, educational requirements.*
- **ANIMAL CARE AND USE COMMITTEE:** <http://www.mssm.edu/iacuc/> *Topics include regulatory requirements; application forms*
- **ENVIRONMENTAL HEALTH AND SAFETY:** <http://www.mssm.edu/research/resources/environmental-health-and-safety-offices> *Topics include: biosafety manual; guidelines for recombinant DNA research; select agents registration/ transfer/ receipt/documentation; biological spills; pathogen exposure control; protective equipment; shipping of biological materials; toxic chemical reporting; accidents, spills, exposures; waste disposal; hazardous materials and medical waste management; chemical safety; radiation safety;*

**NAME (print)** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

### **AMENDED OATH OF ALLEGIANCE (For U.S. Citizens ONLY)**

*The New York State Education Law requires U.S. citizens who are faculty members of educational institutions to take an oath to support the Federal and State Constitutions. The oath, which Mount Sinai faculty are asked to sign as a condition for appointment, is below. Please read and sign:*

“I do hereby pledge or affirm and declare that I will support the Constitution of the United States of America and the Constitution of the State of New York, and that I will faithfully discharge my duties as a member of the faculty of the Icahn School of Medicine at Mount Sinai according to the best of my ability.

SIGNATURE: \_\_\_\_\_ DATE \_\_\_\_\_